

BOARD OF EDUCATION  
SALLISAW PUBLIC SCHOOLS  
REGULAR MEETING  
July 10, 2023  
Monday, 6:00 p.m.

The Board of Education met in the Board Room of the Administration Building July 10, 2023 at 6:00 p.m. for a Regular Meeting

**REGULAR MEETING**

Members Present: President, Amanda Trudeau-Hatcher; Vice President, Justin McGrew, Deputy Clerk, Frank Sullivan III; Member, Tami Martin

**MEMBERS PRESENT**

Administration Present: Superintendent, Steve Barrett; Assistant Superintendent, Brad Jackson; Treasurer, Steve Merrill.

**ADMIN PRESENT**

Minutes Clerk: Brooke Griffey

**MINUTES CLERK**

The meeting was called to order at 6:00 p.m. by President Amanda Trudeau-Hatcher.

**MEETING TO ORDER**

No public comment

**PUBLIC COMMENT**

Mr. Sullivan made the motion to approve the June 12th Regular meeting minutes. Mrs. Martin seconded the motion and the vote follows:

**APPROVAL OF MINUTES  
JUNE 12th REGULAR MINS**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mr. Sullivan made the motion to approve the encumbrances for the 2022-2023 school year. Mrs. Martin seconded the motion and the vote follows:

**APPROVAL OF 2022-2023  
ENCUMBRANCES**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mr. Sullivan made the motion to approve the Transfer of Funds from Administrative General Fund Refund Activity Fund to the General Fund. Mrs. Martin seconded the motion and the vote follows:

**TRANSFER FUNDS FROM  
ADMIN GENERAL FUND  
REFUND ACTIVITY FUND  
TO GENERAL FUND**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mr. Sullivan made the motion to approve the Transfer of Activity Lunch Fund to General Fund. Mrs. Martin seconded the motion and the vote follows:.

**TRANSFER ACTIVITY  
LUNCH FUND TO GENERAL  
FUND**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

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Mr. Sullivan made the motion to approve the OSSBA Online Board Bundle for the 2023-2024 school year. Mrs. Martin seconded the motion and the vote follows:

**OSSBA ONLINE BOARD  
BUNDLE 2023-2024**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mr. Sullivan made the motion to approve the District Transfer Capacity for the 1st Quarter. Mr. McGrew seconded the motion and the vote follows:

**DISTRICT TRANSFER  
CAPACITY 1ST QUARTER**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mr. Sullivan made the motion to approve the Encumbrances, Treasurer's Report, Activity Fund Reports as presented by Steve Merrill. Mrs. Martin seconded the motion and the vote follows:

**FINANCIAL REPORT**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mrs. Hatcher made the motion to approve Brad Jackson as Purchasing Agent for Sallisaw Public Schools. Mr. McGrew seconded the motion and the vote follows:

**APPROVE PURCHASING  
AGENT FOR SALLISAW**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mr. Sullivan made the motion to approve the resignations of Kaysha Bell, Eastside Reading Specialist and Theresa Davis, High School Math Teacher. Mrs. Martin seconded the motion and the vote follows:

**RESIGNATIONS**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mr. Sullivan made the motion to approve the Bread, Milk, and Pest Control for Food Service for the 2023-2024 school year. Mrs. Martin seconded the motion and the vote follows:

**BREAD, MILK AND  
PEST CONTROL  
2023-2024 SY**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mr. Sullivan made the motion to approve the Child Nutrition Procurement Plan for the 2023-2024 school year. Mrs. Martin seconded the motion and the vote follows:

**CHILD NUTRITION  
PROCUREMENT PLAN  
2023-2024 SY**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mrs. Martin made the motion to approve the Child Nutrition Wellness Policy for the 2023-2024 school year. Mr. McGrew seconded the motion and the vote follows:

**CHILD NUTRITION  
WELLNESS POLICY  
2023-2024 SY**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

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Mr. Sullivan made the motion to approve the updated Return to Learn Plan. Mr. McGrew seconded the motion and the vote follows:

**UPDATED RETURN  
TO LEARN PLAN**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mr. McGrew made the motion to approve the changes for the student handbooks for Liberty Elementary School, Eastside Elementary School, Sallisaw Middle School and tabled the Sallisaw High School Handbook. Mr. Sullivan seconded the motion and the vote follows:

**STUDENT HANDBOOKS**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mr. Sullivan made the motion to enter into executive session at 6:25 p.m. Mr. McGrew seconded the motion and the vote follows:

**ENTER EXEC SESSION**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Board President declares end of executive session.

**END EXEC SESSION**

No minutes or votes taken in executive session.

**MINUTES STATEMENT**

Mr. Sullivan made the motion to approve the employment of Claire Taliaferro as a 3rd Grade Teacher for the 2023-2024 school year on a temporary contract. Mrs. Martin seconded the motion and the vote follows:

**EMPLOY 3RD GRADE  
TEACHER 23-24 SY  
ON TEMP CONTRACT**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mr. Sullivan made the motion to approve the employment of Becky Heflin as a Eastside Elementary Teacher Assistant for the 2023-2024 school year. Mrs. Martin seconded the motion and the vote follows:

**EMPLOY EASTSIDE  
TEACHER ASST.  
2023-2024 SY**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

Mr. Sullivan made the motion to approve the employment of Grant Knoke as a Middle School Geography Teacher for the 2023-2024 school year on a temporary contract. Mrs. Martin seconded the motion and the vote follows:

**EMPLOY SMS  
GEOGRAPHY TEACHER  
23-24 SY ON TEMP  
CONTRACT**

**McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.**

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Mr. Sullivan made the motion to approve the employment of Jason Elbon as a High School Physical Science/Biology Teacher for the 2023-2024 school year on temporary contract. Mrs. Martin seconded the motion and the vote follows:

**EMPLOY SHS**  
**PHYSICAL SCIENCE/BIO**  
**TEACHER 23-24 SY**  
**ON TEMP CONTRACT**

McGrew; yes, Sullivan; yes, Martin; yes, Hatcher; yes.

Mrs. Hatcher made the motion to adjourn at 7:23 p.m.

**ADJOURN**

  
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**PRESIDENT**

  
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**MINUTES CLERK**

  
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**BOARD MEMBER**

  
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**BOARD MEMBER**